



Directorate:	Section:	Date of assessment:
Places	Regeneration	12.01.18
Name of Assessor:	Job title:	Review date:
Laura Armitage	Learning and Visitor Services Manager	12.01.19
Risk Assessment for:	Education Visits: Farm	
Assessor Signature:	L. Armitage	

Tatton Park is managed, financed and Cheshire East Council and as such follows the council's policy on Health, Safety and Risk Management. Set out below is a summary of risk assessments that specifically relate to education/learning activities that take place in the Farm. If you require any additional information about Health and Safety matters, please raise this during your pre-visit or contact the Learning and Visitor Services Office 01625 374428

No.	Potential Hazard	Groups of People at Risk	Existing Control Measures	Risk Priority	Additional Controls Required to Minimise Risk
1.	Contact with moving vehicles in the car park, meeting areas and farm.	Children and adults	Children to be under close supervision. Children to walk down lane to farm under close supervision. Site vehicles use the road, therefore children should walk at the side wherever possible. The guide will meet the group at the farm and issue health and safety instructions before entering farm itself.	LOW	

2.	Injury from farm animals. Danger of infection.	Children and adults	<p>Children are given clear instructions and information about how to behave around animals. Children who have allergies or are nervous around animals may abstain from related activities. Children are instructed to only touch animals with their hands and then not to put their hands in mouth. Hand washing takes place after animal handling. Signage reminders about washing hands.</p> <p>Staff trained in safe animal handling. All animals selected on temperament and any unsuitable stock removed. Animals regularly vaccinated, annual vet plan undertaken and adhered to. Vermin control in operation, additional health and safety information sent to schools. Yard checked and documented each week during high season. Gates checked daily and any excrement immediately removed.</p>	LOW	
3.	Slips/Trips on cobbled yard, wet areas or areas with mud and dung.	Children and adults	Close supervision and health and safety instructions. Farm washed out on regular basis to prevent build up of mud.	LOW	

4.	Fire or burns from open coal fire	Children	Fire is attended at all times. Children instructed to stay at a safe distance from the fire when toasting bread. Fire extinguishers on site around the farm, which are checked annually and fire blanket sited in the cottage. Farm staff fire drill trained 2 x annually. All staff aware of fire evacuation point. All Farm staff first aid trained, first aid kits on site in Farm office, and schoolroom.	LOW	
5.	Slips/Trips on stairs in cottage	Children and adults	Instructed to walk slowly and carefully and to use handrails.	LOW	
6.	Trapped fingers in mangle	Children	Mangle tied to prevent movement.	LOW	
RISK HIGH LOW	PRIORITY ,MED OR	HIGH; accident likely with possibility of causing serious injury or loss MEDIUM: possibility of accident causing minor injury or loss LOW; accident unlikely with control measures in place			

Health and Safety Terms and Conditions

Please read carefully before signing Booking Confirmation document

- Tatton staff will be your Guides and Living History presenters only. They will take every precaution for a safe environment, so please follow all instructions given by Tatton staff.
- Teachers are reminded that they have sole responsibility for the conduct, behaviour and safety of the students in their care during the entire visit. This includes both during and in between activities and includes all breaks.

- Teachers are expected to have a list of the students in their care; this requirement helps our staff and your school in case of emergencies.
- The use of the Children's Play Area will only be available with teacher supervision to ensure safety. Teachers are responsible for the children in their care and should ensure that students are only allowed access to equipment that they believe to be within a child's capability and suitable for their age group.
- Tatton is a wonderful resource that can be used by students of all ages. To ensure the safety of your group, there are areas within the park with important notices for you to read and keep in mind. Guidelines are there to help you.
- We have strict guidelines on the number of children allowed per adult. The ratios of guides to children are printed in the education booklet and you are asked to adhere to these. Any changes of numbers from the time of booking should be agreed with the Tatton Learning and Visitor Services Office before the day of your visit. This allows us to plan any adjustments to your day.

Health and Safety

- You are required to follow the Farm's Health and Safety Guidelines given to you before your visit. If you have any questions about these, the Farm and Visitor Services staff will be happy to answer any queries you may have. We also advise that you visit the Health and Safety Executive website for further information at www.hse.gov.uk/campaigns/farmsafe.
- When taking the Pond Dipping option for Environmental Studies, please be aware that water can be dangerous. Guidelines will be sent out in advance and must be followed by students at all times.
- Before your visit, please read the Health and Safety rules with regard to the Farm and Environmental days.
- Suitable clothing and footwear are essential at Tatton. Extra layers of clothing may be necessary and good footwear for a variety of surfaces.
- Guides are essential at the Old Hall and Mansion, as visitors are unable to enter either of these buildings unaccompanied. Please read the Health and Safety rules sent with your confirmation.

General Terms and Conditions

- We request that in the event of a cancellation, **you give 10 working days written notice** to: Learning and Visitor Services Office, Tatton Park, Knutsford, Cheshire. WA16 6QN. After this time, you will be invoiced for the cost of the guides.
- Tatton staff reserve the right to terminate a tour if members of the party are not adhering to the Health and Safety regulations.

Cheshire East Council cannot be held responsible or liable for any personal injury to or damage to property of visitors during trips to Tatton.